



Simple Elegance Event Planning

Wedding III Service Package \$1,600.00

Services include:

- *Initial Consultation to discuss Event details*
- *Idea and Theme Generation*
- *Budget Allocation*
- *Venue/Vendor Contact*
- *Liaison between Client and Venue/Vendor for general communication, meeting scheduling, and payment purposes*
- *Invitation/RSVP processing*
- *Purchase Event Essentials on behalf of Client*
(Event Essentials = Invitation, Centerpiece/Decor, Favor)
- *Create/Decorate Event Essentials*
- *Attending Bridal Attire Appointments to assist with Budget & Fittings*
- *Planning of Rehearsal Dinner*
- *Decoration of Venue*
- *Coordinate/Execute Event Day Timeline*

Additional \$50.00 Fees charged for the following:

- *Out of State Travel, fee per trip*
- *Welcome Bags/Baskets for 100 Guests*
- *Return of rented attire/equipment*
- *Assistance with Thank You Notes*

Payment Arrangements are available

